

Section Name	Field Name	Field and/or Section Description
TITLE ACORD 105 (2012/06)	Apartment Building Supplement	The title of the form. ACORD 105, Apartment Building Supplement, is used as a supplement to the following forms, when insurance is desired for apartment buildings. This form is used in conjunction with: * ACORD 126, Commercial General Liability Section * ACORD 140, Property Section * ACORD 160, Business Owners Application
IDENTIFICATION SECTION	Agency Customer ID	Enter identifier: The customer's identification number assigned by the producer (e.g. agency or brokerage).
IDENTIFICATION SECTION	Location Number	Enter number: The location number for the premises.
IDENTIFICATION SECTION	Date	Enter date: The date on which the form is completed.
IDENTIFICATION SECTION	Agency	Enter text: The full name of the producer/agency.
IDENTIFICATION SECTION	Policy Number	Enter identifier: The policy number of the underlying policy.
IDENTIFICATION SECTION	Effective Date	Enter date: The effective date of the policy. The date that the terms and conditions of the policy commence.
IDENTIFICATION SECTION	Carrier	Enter text: The insurer's full legal company name(s) as found in the file copy of the policy. Use the actual name of the company within the group to which the policy has been issued. This is not the insurer's group name or trade name.
IDENTIFICATION SECTION	NAIC Code	Enter code: The identification code assigned to the insurer by the NAIC.
IDENTIFICATION SECTION	Named Insured/Applicant	Enter text: The named insured(s) as it/they will appear on the policy declarations page.
CRIMINAL INCIDENTS	Does management advise residents and prospective residents of all reported criminal activity that has taken place on the properties? Y/N	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Does management advise residents and prospective residents of all reported criminal activity that has taken place on the properties?"
CRIMINAL INCIDENTS	Explain	Enter text: An explanation of how management advises residents and prospective residents of all reported criminal activity that has taken place on the properties.
GENERAL INFORMATION	Is applicant a real estate or property management company? Y/N	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is applicant a real estate or property management company?"

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GENERAL INFORMATION	Are any of the buildings residential retirement facilities or assisted living facilities? Y/N	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are any of the buildings residential retirement facilities or assisted living facilities?"
GENERAL INFORMATION	Are any of the buildings nursing/convalescent homes? Y/N	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are any of the buildings nursing/convalescent homes?"
GENERAL INFORMATION	Are any of the buildings housing authorities or do they include subsidized housing? Y/N	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are any of the buildings housing authorities or do they include subsidized housing?"
GENERAL INFORMATION	Units subsidized per location percentage	Enter percentage: The percentage of the units subsidized per location.
GENERAL INFORMATION	Explanation	Enter text: Provide additional information about the buildings at this location that are housing authorities or include subsidized housing.
GENERAL INFORMATION	Are there buildings under construction or being remodeled? Y/N	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are their buildings under construction or being remodeled?"
GENERAL INFORMATION	Are any buildings being remodeled for conversion to condominiums and/or townhouses? Y/N	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are any buildings being remodeled for conversion to condominiums and/or townhouses?"
GENERAL INFORMATION	Type of work done	Enter text: The type of work being done for buildings under construction or buildings being remodeled.
GENERAL INFORMATION	Cost of Renovation	Enter amount: The cost of renovations.
GENERAL INFORMATION	Subcontracted work cost	Enter amount: The cost of subcontracted work.
MAINTENANCE	Janitorial: Employee	Check the box (if applicable): Indicates an employee is responsible for janitorial work.
MAINTENANCE	Janitorial: Outside Contractor	Check the box (if applicable): Indicates an outside contractor is responsible for janitorial work.
MAINTENANCE	Outside Contractor name	Enter text: The name of the janitorial outside contractor.
MAINTENANCE	Lawn Care: Employee	Check the box (if applicable): Indicates an employee is responsible for lawn care.
MAINTENANCE	Lawn Care: Outside Contractor	Check the box (if applicable): Indicates an outside contractor is responsible for lawn care.
MAINTENANCE	Outside Contractor name	Enter text: The name of the lawn care outside contractor.
MAINTENANCE	Snow Removal: Employee	Check the box (if applicable): Indicates an employee is responsible for snow removal.

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MAINTENANCE	Snow Removal: Outside Contractor	Check the box (if applicable): Indicates an outside contractor is responsible for snow removal
MAINTENANCE	Outside Contractor name	Enter text: The name of the snow removal outside contractor.
MAINTENANCE	Upkeep of Sidewalks and Driveways: Employees	Check the box (if applicable): Indicates an employee is responsible for upkeep of sidewalks and driveways.
MAINTENANCE	Upkeep of Sidewalks and Driveways: Outside Contractors	Check the box (if applicable): Indicates an outside contractor is responsible for upkeep of sidewalks and driveways.
MAINTENANCE	Outside Contractor name	Enter text: The name of the sidewalk and driveway upkeep outside contractor.
MAINTENANCE	Are certificates on file for outside contractors? Y/N	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are certificates on file for outside contractors?" as related to building maintenance.
MAINTENANCE	Is applicant named as an additional insured on outside contractor's policy? Y/N	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is applicant named as an additional insured on outside contractor's policy?" as related to building maintenance.
RECREATIONAL EXPOSURES	Baseball Fields	Enter number: The total number of baseball fields at this location.
RECREATIONAL EXPOSURES	Basketball Courts	Enter number: The total number of basketball courts at this location.
RECREATIONAL EXPOSURES	Beaches	Enter number: The total number of beaches at this location.
RECREATIONAL EXPOSURES	Bike Trails	Enter number: The total number of bike trails at this location.
RECREATIONAL EXPOSURES	Miles	Enter number: The total miles of bike trails at this location.
RECREATIONAL EXPOSURES	Boat Slips	Enter number: The total number of boat slips at this location.
RECREATIONAL EXPOSURES	Clubhouses	Enter number: The total number of clubhouses at this location.
RECREATIONAL EXPOSURES	Square Feet	Enter number: The total square footage of clubhouses at this location.
RECREATIONAL EXPOSURES	Lakes/Ponds	Enter number: The total number of lakes / ponds at this location.
RECREATIONAL EXPOSURES	Acres	Enter number: The total acreage of lakes / ponds at this location.
RECREATIONAL EXPOSURES	Parks	Enter number: The total number of parks at this location.

Section Name	Field Name	Field and/or Section Description
RECREATIONAL EXPOSURES	Acres	Enter number: The total acreage of parks at this location.
RECREATIONAL EXPOSURES	Playground	Enter number: The total number of playgrounds at this location.
RECREATIONAL EXPOSURES	Pools	Enter number: The total number of pools at this location.
RECREATIONAL EXPOSURES	Racquetball Courts	Enter number: The total number of racquetball courts at this location.
RECREATIONAL EXPOSURES	Saunas	Enter number: The total number of saunas at this location.
RECREATIONAL EXPOSURES	Shooting Ranges	Enter number: The total number of shooting ranges at this location.
RECREATIONAL EXPOSURES	Spa/Hot Tubs	Enter number: The total number of spa / hot tubs at this location.
RECREATIONAL EXPOSURES	Stables	Enter number: The total number of stables at this location.
RECREATIONAL EXPOSURES	Streets/Roads	Enter number: The total number of streets/roads at this location.
RECREATIONAL EXPOSURES	Miles	Enter number: The total miles of streets / roads at this location.
RECREATIONAL EXPOSURES	Tennis Courts	Enter number: The total number of tennis courts at this location.
RECREATIONAL EXPOSURES	Volleyball Courts	Enter number: The total number of volleyball courts at this location.
RECREATIONAL EXPOSURES	Number of Other	Enter number: The total number of other exposures as described in the related description field at this location.
RECREATIONAL EXPOSURES	Describe Other	Enter text: A description of a recreational exposure not listed elsewhere in this section.
RECREATIONAL EXPOSURES	Number of Other	Enter number: The total number of other exposures as described in the related description field at this location.
RECREATIONAL EXPOSURES	Describe Other	Enter text: A description of a recreational exposure not listed elsewhere in this section.
RECREATIONAL EXPOSURES	Are these available to non-residents for a fee? Y/N	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are these available to non-residents for a fee?"
RECREATIONAL EXPOSURES	Annual Receipts	Enter amount: The annual receipts if recreational exposures are available to non-residents for a fee.

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RECREATIONAL EXPOSURES	Are there any swimming pools, wading pools, hot tubs and/or spas on any of the properties? Y/N	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are there any swimming pools, wading pools, hot tubs and/or spas on any of the properties?"
RECREATIONAL EXPOSURES	Are the swimming pools, wading pools, hot tubs and/or spas in compliance with the Federal Graeme Baker Pool and Spa Safety Act? Y/N	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are the swimming pools, wading pools, hot tubs and/or spas in compliance with the federal Virginia Graeme Baker pool and spa safety act?"
RECREATIONAL EXPOSURES	Explain	Enter text: Explain "NO" answer to the question "Are the swimming pools, wading pools, hot tubs and/or spas in compliance with the federal Virginia Graeme Baker pool and spa safety act?"
MASTER KEYS AND LOCKS	How does management handle the monitoring of master keys?	Enter text: Explain how management handles the monitoring of master keys.
MASTER KEYS AND LOCKS	Re-Keyed	Check the box (if applicable): Indicates locks are re-keyed upon vacancy.
MASTER KEYS AND LOCKS	Changed Completely	Check the box (if applicable): Indicates locks are changed completely upon vacancy.
MASTER KEYS AND LOCKS	Other	Check the box (if applicable): Indicates that upon vacancy, locks are handled in a manner other than those listed.
MASTER KEYS AND LOCKS	Describe Other	Enter text: Indicate other way locks are handled upon vacancy.
REMARKS	Remarks	Enter text: The general remarks associated with this line of business. Use this section to provide any additional information required for underwriting or rating. ACORD 101, Additional Remarks Schedule, may be attached if more space is required.
IDENTIFICATION SECTION	Agency Customer ID	Enter identifier: The customer's identification number assigned by the producer (e.g. agency or brokerage).
IDENTIFICATION SECTION	Location Number	Enter number: The location number for the premises.
POOLS	Is there a swimming pool? Y/N	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is there a swimming pool?"
POOLS	Pool Number	Enter number: The number assigned to identify the pool. As used here, the number assigned to the first pool.
POOLS	Description	Enter text: The description of the swimming pool. As used here, the description of the first pool.

Section Name	Field Name	Field and/or Section Description
POOLS	Pool Number	Enter number: The number assigned to identify the pool. As used here, the number assigned to the second pool.
POOLS	Description	Enter text: The description of the swimming pool. As used here, the description of the second pool.
POOLS	Pool Number	Enter number: The number assigned to identify the pool. As used here, the number assigned to the third pool.
POOLS	Description	Enter text: The description of the swimming pool. As used here, the description of the third pool.
POOLS	Pool Number	Enter number: The number assigned to identify the pool. As used here, the number assigned to the fourth pool.
POOLS	Description	Enter text: The description of the swimming pool. As used here, the description of the fourth pool.
POOLS	Pool #	Enter number: The number assigned to identify the pool. As used here, the number assigned to the first pool.
POOLS	Pool #	Enter number: The number assigned to identify the pool. As used here, the number assigned to the second pool.
POOLS	Pool #	Enter number: The number assigned to identify the pool. As used here, the number assigned to the third pool.
POOLS	Pool #	Enter number: The number assigned to identify the pool. As used here, the number assigned to the fourth pool.
POOLS	Is Pool Located on Roof: Pool #1	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is pool located on roof?" As used here, applies to the first pool.
POOLS	Is Pool Located on Roof: Pool #2	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is pool located on roof?" As used here, applies to the second pool.
POOLS	Is Pool Located on Roof: Pool #3	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is pool located on roof?" As used here, applies to the third pool.
POOLS	Is Pool Located on Roof: Pool #4	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is pool located on roof?" As used here, applies to the fourth pool.
POOLS	Is the pool area indoor or completely surrounded by building walls/courtyards: Pool #1	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is the pool area indoor or completely surrounded by building walls / courtyard?" As used here, applies to the first pool.
POOLS	Is the pool area indoor or completely surrounded by building walls/courtyards: Pool #2	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is the pool area indoor or completely surrounded by building walls / courtyard?" As used here, applies to the second pool.

Section Name	Field Name	Field and/or Section Description
POOLS	Is the pool area indoor or completely surrounded by building walls/courtyards: Pool #3	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is the pool area indoor or completely surrounded by building walls / courtyard?" As used here, applies to the third pool.
POOLS	Is the pool area indoor or completely surrounded by building walls/courtyards: Pool #4	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is the pool area indoor or completely surrounded by building walls / courtyard?" As used here, applies to the fourth pool.
POOLS	Is the pool area indoor or completely surrounded by a fence: Pool #1	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is the pool area completely surrounded by a fence? As used here, applies to the first pool.
POOLS	Is the pool area indoor or completely surrounded by a fence: Pool #2	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is the pool area completely surrounded by a fence? As used here, applies to the second pool.
POOLS	Is the pool area indoor or completely surrounded by a fence: Pool #3	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is the pool area completely surrounded by a fence? As used here, applies to the third pool.
POOLS	Is the pool area indoor or completely surrounded by a fence: Pool #4	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is the pool area completely surrounded by a fence? As used here, applies to the fourth pool.
POOLS	What is the height of the fence: Pool #1 feet	Enter number: The height of the fence surrounding pool. As used here, applies to the first pool.
POOLS	What is the height of the fence: Pool #2 feet	Enter number: The height of the fence surrounding pool. As used here, applies to the second pool.
POOLS	What is the height of the fence: Pool #3 feet	Enter number: The height of the fence surrounding pool. As used here, applies to the third pool.
POOLS	What is the height of the fence: Pool #4 feet	Enter number: The height of the fence surrounding pool. As used here, applies to the fourth pool.
POOLS	Are gates or doors opening into the pool area equipped with a self-closing and self-latching device: Pool #1	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are gates or doors opening into the pool area equipped with a self-closing and self-latching device?" As used here, applies to the first pool.
POOLS	Are gates or doors opening into the pool area equipped with a self-closing and self-latching device: Pool #2	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are gates or doors opening into the pool area equipped with a self-closing and self-latching device?" As used here, applies to the second pool.

Section Name	Field Name	Field and/or Section Description
POOLS	Are gates or doors opening into the pool area equipped with a self-closing and self-latching device: Pool #3	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are gates or doors opening into the pool area equipped with a self-closing and self-latching device?" As used here, applies to the third pool.
POOLS	Are gates or doors opening into the pool area equipped with a self-closing and self-latching device: Pool #4	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are gates or doors opening into the pool area equipped with a self-closing and self-latching device?" As used here, applies to the fourth pool.
POOLS	How many diving boards exist at each pool: Pool #1	Enter number: The number of diving boards at pool. As used here, applies to the first pool.
POOLS	How many diving boards exist at each pool: Pool #2	Enter number: The number of diving boards at pool. As used here, applies to the second pool.
POOLS	How many diving boards exist at each pool: Pool #3	Enter number: The number of diving boards at pool. As used here, applies to the third pool.
POOLS	How many diving boards exist at each pool: Pool #4	Enter number: The number of diving boards at pool. As used here, applies to the fourth pool.
POOLS	What is the height of the tallest diving board: Pool #1 feet	Enter number: The height in feet of the tallest diving board at pool. As used here, applies to the first pool.
POOLS	What is the height of the tallest diving board: Pool #2 feet	Enter number: The height in feet of the tallest diving board at pool. As used here, applies to the second pool.
POOLS	What is the height of the tallest diving board: Pool #3 feet	Enter number: The height in feet of the tallest diving board at pool. As used here, applies to the third pool.
POOLS	What is the height of the tallest diving board: Pool #4 feet	Enter number: The height in feet of the tallest diving board at pool. As used here, applies to the fourth pool.
POOLS	How many slides exist at each pool: Pool #1	Enter number: The total number of slides at pool. As used here, applies to the first pool.
POOLS	How many slides exist at each pool: Pool #2	Enter number: The total number of slides at pool. As used here, applies to the second pool.
POOLS	How many slides exist at each pool: Pool #3	Enter number: The total number of slides at pool. As used here, applies to the third pool.
POOLS	How many slides exist at each pool: Pool #4	Enter number: The total number of slides at pool. As used here, applies to the fourth pool.
POOLS	What is the height of the tallest slide: Pool #1 feet	Enter number: The height in feet of the tallest slide at pool. As used here, applies to the first pool.
POOLS	What is the height of the tallest slide: Pool #2 feet	Enter number: The height in feet of the tallest slide at pool. As used here, applies to the second pool.

Section Name	Field Name	Field and/or Section Description
POOLS	What is the height of the tallest slide: Pool #3 feet	Enter number: The height in feet of the tallest slide at pool. As used here, applies to the third pool.
POOLS	What is the height of the tallest slide: Pool #4 feet	Enter number: The height in feet of the tallest slide at pool. As used here, applies to the fourth pool.
POOLS	Is there underwater lighting: Pool #1	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is there underwater lighting?" As used here, applies to the first pool.
POOLS	Is there underwater lighting: Pool #2	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is there underwater lighting?" As used here, applies to the second pool.
POOLS	Is there underwater lighting: Pool #3	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is there underwater lighting?" As used here, applies to the third pool.
POOLS	Is there underwater lighting: Pool #4	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is there underwater lighting?" As used here, applies to the fourth pool.
POOLS	Are there steps into the shallow end with handrails: Pool #1	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are there steps into the shallow end with handrails?" As used here, applies to the first pool.
POOLS	Are there steps into the shallow end with handrails: Pool #2	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are there steps into the shallow end with handrails?" As used here, applies to the second pool.
POOLS	Are there steps into the shallow end with handrails: Pool #3	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are there steps into the shallow end with handrails?" As used here, applies to the third pool.
POOLS	Are there steps into the shallow end with handrails: Pool #4	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are there steps into the shallow end with handrails?" As used here, applies to the fourth pool.
POOLS	Is there a ladder at the deep end with handrails: Pool #1	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is there a ladder at the deep end with handrails?" As used here, applies to the first pool.
POOLS	Is there a ladder at the deep end with handrails: Pool #2	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is there a ladder at the deep end with handrails?" As used here, applies to the second pool.
POOLS	Is there a ladder at the deep end with handrails: Pool #3	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is there a ladder at the deep end with handrails?" As used here, applies to the third pool.

Section Name	Field Name	Field and/or Section Description
POOLS	Is there a ladder at the deep end with handrails: Pool #4	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is there a ladder at the deep end with handrails?" As used here, applies to the fourth pool.
POOLS	Are the depth markings clearly shown: Pool #1	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are depth markings clearly shown?" As used here, applies to the first pool.
POOLS	Are the depth markings clearly shown: Pool #2	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are depth markings clearly shown?" As used here, applies to the second pool.
POOLS	Are the depth markings clearly shown: Pool #3	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are depth markings clearly shown?" As used here, applies to the third pool.
POOLS	Are the depth markings clearly shown: Pool #4	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are depth markings clearly shown?" As used here, applies to the fourth pool.
POOLS	Are warning signs and rules posted and clearly visible: Pool #1	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are warning signs and rules posted and clearly visible?" As used here, applies to the first pool.
POOLS	Are warning signs and rules posted and clearly visible: Pool #2	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are warning signs and rules posted and clearly visible?" As used here, applies to the second pool.
POOLS	Are warning signs and rules posted and clearly visible: Pool #3	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are warning signs and rules posted and clearly visible?" As used here, applies to the third pool.
POOLS	Are warning signs and rules posted and clearly visible: Pool #4	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are warning signs and rules posted and clearly visible?" As used here, applies to the fourth pool.
POOLS	Is rescue equipment, including buoy and 12-ft pole or shepherd's hook, available poolside: Pool #1	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is rescue equipment, including buoy and 12-ft pole or shepherd's hook, available poolside?" As used here, applies to the first pool.
POOLS	Is rescue equipment, including buoy and 12-ft pole or shepherd's hook, available poolside: Pool #2	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is rescue equipment, including buoy and 12-ft pole or shepherd's hook, available poolside?" As used here, applies to the second pool.

Section Name	Field Name	Field and/or Section Description
POOLS	Is rescue equipment, including buoy and 12-ft pole or shepherd's hook, available poolside: Pool #3	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is rescue equipment, including buoy and 12-ft pole or shepherd's hook, available poolside?" As used here, applies to the third pool.
POOLS	Is rescue equipment, including buoy and 12-ft pole or shepherd's hook, available poolside: Pool #4	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is rescue equipment, including buoy and 12-ft pole or shepherd's hook, available poolside?" As used here, applies to the fourth pool.
POOLS	Are lifeguards present during pool hours? Y/N	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are lifeguards present during pool hours?"
POOLS	Applicant	Check the box (if applicable): Indicates the Applicant provides lifeguards.
POOLS	Outside Pool Management Company	Check the box (if applicable): Indicates outside pool management company provides lifeguards.
POOLS	If outside management company, are certificates on file? Y/N	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Who provides lifeguards: If an outside management company, are certificates on file?" as related to pool lifeguards.
POOLS	Is applicant named as an additional insured on outside management company's policy? Y/N	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Who provides lifeguards: Is applicant named as an additional insured on outside management company's policy?" as related to pool lifeguards.
POOLS	Who maintains pool(s): Applicant (checkbox)	Check the box (if applicable): Indicates the Applicant maintains the pool(s).
POOLS	Who maintains pool(s): Outside contractor (checkbox)	Check the box (if applicable): Indicates outside pool management company maintains the pool(s).
POOLS	Who maintains pool(s): If outside contractor, are certificates on file (Y/N)	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Who maintains pool(s): If outside contractor, are certificates on file?" as related to pool maintenance.
POOLS	Who maintains pool(s): Is applicant named as an additional insured on outside management company's policy (Y/N)	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Who maintains pools: Is applicant named as an additional insured on outside management company's policy?" as related to pool maintenance.
REMARKS	Remarks	Enter text: The general remarks associated with this line of business. Use this section to provide any additional information required for underwriting or rating. ACORD 101, Additional Remarks Schedule, may be attached if more space is required.

Section Name	Field Name	Field and/or Section Description
IDENTIFICATION SECTION	Agency Customer ID	Enter identifier: The customer's identification number assigned by the producer (e.g. agency or brokerage).
IDENTIFICATION SECTION	Location Number	Enter number: The location number for the premises.
APARTMENT BUILDING INFORMATION	Building Number	Enter number: The building number for the premises. Used when more than one building exists at an individual location.
IDENTIFICATION SECTION	Information on this page applies to all buildings at this location	Check the box (if applicable): Indicates the information on this page applies to all buildings at this location.
IDENTIFICATION SECTION	Number of Units Per Location	Enter number: The number of units per location.
APARTMENT BUILDING INFORMATION	Apartment Building	Check the box (if applicable): Indicates occupancy type is Apartment Building.
APARTMENT BUILDING INFORMATION	Garden Apartments	Check the box (if applicable): Indicates occupancy type is garden apartments.
APARTMENT BUILDING INFORMATION	Apartment Hotel/Time Share	Check the box (if applicable): Indicates occupancy type is hotel / time share.
APARTMENT BUILDING INFORMATION	1 Family Dwelling	Check the box (if applicable): Indicates occupancy type is 1 family dwelling.
APARTMENT BUILDING INFORMATION	2 Family Dwelling	Check the box (if applicable): Indicates occupancy type is 2 family dwelling.
APARTMENT BUILDING INFORMATION	3 Family Dwelling	Check the box (if applicable): Indicates occupancy type is 3 family dwelling.
APARTMENT BUILDING INFORMATION	4 Family Dwelling	Check the box (if applicable): Indicates occupancy type is 4 family dwelling.
APARTMENT BUILDING INFORMATION	Boarding/ Rooming House	Check the box (if applicable): Indicates occupancy type is boarding / rooming house.
APARTMENT BUILDING INFORMATION	Other	Check the box (if applicable): Indicates occupancy type is other.
APARTMENT BUILDING INFORMATION	Describe Other	Enter text: The description of the building's occupancy. As used here, the description not represented via one of the other choices in this section.
APARTMENT BUILDING INFORMATION	Owned Since (YYYY)	Enter year: The year ownership of the apartment building began.
APARTMENT BUILDING INFORMATION	Total Number of Units	Enter number: The number of separate living units in structure.

Section Name	Field Name	Field and/or Section Description
APARTMENT BUILDING INFORMATION	University/College Students as Tenants %	Enter percentage: The percentage of units with university / college students as tenants.
APARTMENT BUILDING INFORMATION	1 Bedroom Amount	Enter amount: The monthly rent per 1 bedroom unit.
APARTMENT BUILDING INFORMATION	2 Bedroom Amount	Enter amount: The monthly rent per 2 bedroom unit.
APARTMENT BUILDING INFORMATION	3 Bedroom Amount	Enter amount: The monthly rent per 3 bedroom unit.
APARTMENT BUILDING INFORMATION	Other Type Unit	Enter text: A description of a type of unit for rent that is not one of those listed.
APARTMENT BUILDING INFORMATION	Other Type Unit Amount	Enter amount: The monthly rent per other type unit.
FIRE PROTECTION	Is the building sprinklered: No	Check the box (if applicable): Indicates the building is not equipped with a fire sprinkler system.
FIRE PROTECTION	Is the building sprinklered: All Units	Check the box (if applicable): Indicates all units are sprinklered.
FIRE PROTECTION	Is the building sprinklered: Common Areas Only	Check the box (if applicable): Indicates common areas only are sprinklered.
FIRE PROTECTION	Are there fire extinguishers: No	Check the box (if applicable): Indicates there are no fire extinguishers.
FIRE PROTECTION	Are there fire extinguishers: All Units	Check the box (if applicable): Indicates fire extinguishers are in all units.
FIRE PROTECTION	Are there fire extinguishers: Common Areas Only	Check the box (if applicable): Indicates fire extinguishers are in common areas only.
FIRE PROTECTION	Fire Extinguishers Checked: Annually	Check the box (if applicable): Indicates fire extinguishers are checked annually.
FIRE PROTECTION	Fire Extinguishers Checked: Semi-Annually	Check the box (if applicable): Indicates fire extinguishers are checked semi-annually.
FIRE PROTECTION	Fire Extinguishers Checked: Other	Check the box (if applicable): Indicates fire extinguishers are checked on a schedule other than those listed.
FIRE PROTECTION	Describe Other	Enter text: If applicable, describe the frequency with which fire extinguishers are checked on a schedule other than those listed.
FIRE PROTECTION	Are there smoke detectors in each unit: No	Check the box (if applicable): Indicates there are no smoke detectors in each unit.
FIRE PROTECTION	Are there smoke detectors in each unit: Battery Operated	Check the box (if applicable): Indicates there are smoke detectors in each unit and those smoke detectors are battery operated.

Section Name	Field Name	Field and/or Section Description
FIRE PROTECTION	Are there smoke detectors in each unit: Hard Wired	Check the box (if applicable): Indicates there are smoke detectors in each unit and those smoke detectors are hard wired.
FIRE PROTECTION	Smoke Detectors Checked: Annually	Check the box (if applicable): Indicates smoke detectors are checked annually.
FIRE PROTECTION	Smoke Detectors Checked: Semi-Annually	Check the box (if applicable): Indicates smoke detectors are checked semi-annually.
FIRE PROTECTION	Smoke Detectors Checked: Other	Check the box (if applicable): Indicates smoke detectors are checked on a schedule other than those listed.
FIRE PROTECTION	Describe Other	Enter text: If applicable, describe the frequency with which smoke detectors are checked on a schedule other than those listed.
FIRE PROTECTION	# of Fire Divisions	Enter number: The number of fire divisions in the building.
FIRE PROTECTION	# Units Per Fire Division	Enter number: The number of units within a fire division.
SECURITY	None	Check the box (if applicable): Indicates there is no security.
SECURITY	Security Guards	Check the box (if applicable): Indicates security guard(s) present.
SECURITY	Gated Access	Check the box (if applicable): Indicates the building has gated access.
SECURITY	Building Access	Check the box (if applicable): Indicates there is some form of security measure in place regarding access to the building, or indicates building access is secured in some manner.
SECURITY	Armed	Check the box (if applicable): Indicates security guards are armed.
SECURITY	Unarmed Employees of Management	Check the box (if applicable): Indicates security guards are unarmed.
SECURITY	Employees of Management	Check the box (if applicable): Indicates security guards are employees of management.
SECURITY	Independent Contractors	Check the box (if applicable): Indicates security guards are independent contractors.
SECURITY	If independent contractors, are certificates on file? Y/N	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Security: If independent contractors, are certificates on file?" as related to building security.
SECURITY	Is applicant named as an additional insured on independent contractor's policy? Y/N	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Security: Is applicant named as an additional insured on independent contractor's policy?" as related to building security.
SECURITY	Is security 24 hours? Y/N	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is security 24 hours?"
SECURITY	Resident's Safety	Check the box (if applicable): Indicates security guards are responsible for residents' safety.

Section Name	Field Name	Field and/or Section Description
SECURITY	Complex and Amenities	Check the box (if applicable): Indicates security guards are responsible for the complex and amenities.
SECURITY	If gated, is entire apartment complex gated? Y/N	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "If gated, is entire apartment complex gated?"
SECURITY	Card	Check the box (if applicable): Indicates access is obtained via a card.
SECURITY	Guard at Gate	Check the box (if applicable): Indicates access is obtained via a guard at a gate.
SECURITY	Security Code	Check the box (if applicable): Indicates access is obtained via a security code.
SECURITY	Other	Check the box (if applicable): Indicates access is obtained in a way not listed on the form.
SECURITY	Describe Other	Enter text: The description of the other access.
SECURITY	Residents	Check the box (if applicable): Indicates residents are given access.
SECURITY	Employees	Check the box (if applicable): Indicates employees are given access.
SECURITY	Property Manager	Check the box (if applicable): Indicates property manager is given access.
SECURITY	Maintenance Staff/ Contractor	Check the box (if applicable): Indicates maintenance staff / contractor are given access.
SECURITY	Other	Check the box (if applicable): Indicates others not listed on the form are given access.
SECURITY	Describe Other	Enter text: The description of the others granted access.
SECURITY	Is there a policy in place for changing security guards or security codes? Y/N	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is there a policy in place for changing security cards or security codes?"
SECURITY	Explain	Enter text: An explanation of the policy that is followed when security cards or codes are changed. Pertinent information may include frequency with which cards and codes are changes, who changes cards codes, and other information.
SECURITY	Is there a procedure in place if the gate is not working? Y/N	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is there a procedure in place if the gate is not working?"
SECURITY	Explain	Enter text: An explanation of the procedure that is followed if the gate is not working.
BUILDING ACCESS	Card Key	Check the box (if applicable): Indicates building access is obtained via a card key.
BUILDING ACCESS	Intercom	Check the box (if applicable): Indicates building access is obtained via intercom.
BUILDING ACCESS	Security Code	Check the box (if applicable): Indicates building access is obtained via security code.
BUILDING ACCESS	Doorman	Check the box (if applicable): Indicates building access is obtained via a doorman.
BUILDING ACCESS	Security Guard	Check the box (if applicable): Indicates building access is obtained via a security guard.
BUILDING ACCESS	Video	Check the box (if applicable): Indicates video surveillance is used/available for granting building access.

Section Name	Field Name	Field and/or Section Description
BUILDING ACCESS	Other	Check the box (if applicable): Indicates other building access not listed.
BUILDING ACCESS	Describe Other	Enter text: The description of the how other access is obtained.
BUILDING ACCESS	Residents	Check the box (if applicable): Indicates residents are given building access.
BUILDING ACCESS	Employees	Check the box (if applicable): Indicates employees are given building access.
BUILDING ACCESS	Property Manager	Check the box (if applicable): Indicates property manager is given building access.
BUILDING ACCESS	Maintenance Staff/ Contractor	Check the box (if applicable): Indicates maintenance staff / contractor are given building access.
BUILDING ACCESS	Other	Check the box (if applicable): Indicates building access is given to other type not listed on the form.
BUILDING ACCESS	Describe Other	Enter text: The description of the other type given building access.
BUILDING ACCESS	Is there a policy in place for changing security guards or security codes? Y/N	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Is there a policy in place for changing security cards or security codes?"
BUILDING ACCESS	Explain	Enter text: An explanation of the policy that is followed when security cards or codes are changed. Pertinent information may include frequency with which cards and codes are changes, who changes cards codes, and other information.
BUILDING ACCESS	Are alarm systems in every unit? Y/N	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are alarm systems in every units?"
BUILDING ACCESS	Are the residents shown how to operate the alarm systems? Y/N	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question "Are the residents shown how to operate the alarm systems?"
BUILDING ACCESS	Who monitors the alarms?	Enter text: Describe who monitors the alarms.
BUILDING ACCESS	View Window/Peephole	Check the box (if applicable): Indicates residents' doors contain view window / peepholes.
BUILDING ACCESS	Lock Pins for Windows/Sliding Glass Doors	Check the box (if applicable): Indicates residents' doors or windows contain lock pins.
BUILDING ACCESS	Bars on Windows	Check the box (if applicable): Indicates residents' windows contain bars.
BUILDING ACCESS	Dead Bolts	Check the box (if applicable): Indicates residents' doors or windows contain deadbolts.
BUILDING ACCESS	Other	Check the box (if applicable): Indicates residents' doors or windows contain a security type not on this form.
BUILDING ACCESS	Describe Other	Enter text: The description of the other security type.
EDITION	Edition	The edition identifier of the form including the form number and edition (the date is typically formatted YYYY/MM).