

Section Name	Field Name	Field and/or Section Description
<b>TITLE</b> <b>ACORD 171 AK (6/98)</b>	<b>Alaska Petition for Executive Officer Waiver</b>	<p>Use this form to notify the Alaska Department of Labor, Workers Compensation Division that an executive officer of a corporation elects to be excluded from workers compensation insurance coverage. This form must be notarized.</p> <p>A completed Petition for Executive Officer Waiver (Form 07-6131) must be submitted to:</p> <p>Alaska Department of Labor  Workers' Compensation Division  P.O. Box 25512  Juneau, Alaska 99802-5512</p> <p>Fee schedule for a waiver is:</p> <p>Initial Petition           none</p> <p>Amended Waiver   \$10.00</p> <p>Copy of Waiver       \$ 2.00</p> <p>Telephone:               (907) 465-2790</p> <p>Facsimile:               (907) 465-2797</p> <p>A waiver cannot be approved until all information requested on the Petition is on file with the Workers' Compensation Division. If you have not received a waiver from our division within 45 days of submitting the Petition and information, you should contact our office at (907) 465-2790.</p> <p><b>A WAIVER CANNOT BE ISSUED RETROACTIVELY</b></p>
<b>INSTRUCTIONS</b>	<b>No. 1</b>	Corporate name as it appears on the Certificate of Incorporation.
	<b>No. 2</b>	Corporate mailing address. This is the address here the original waiver should be mailed.

	<b>No. 3</b>	Number of employees includes the executive officers requesting the waiver. Under the Alaska Workers' Compensation Act, the elected or appointed executive officers of a corporation are considered employees, therefore insurance needs to be provided unless a waiver is obtained.
	<b>No. 4</b>	Name and home address of each officer for whom an Executive Officer Waiver is requested.
	<b>No. 5</b>	Prior to signing the petition each officer requesting a waiver must have read this item and understand that his/her rights to benefits under the Alaska Workers' Compensation Act are being waived. All attachments must be submitted prior to a waiver being issued.
	<b>No. 6</b>	Name of person submitting the petition should be printed and need not be someone who is requesting a waiver. If questions arise, the Division will contact that person.