

Section Name	Field Name	Field and/or Section Description
TITLE ACORD 91 (2009/10)	Good Student/ Driver Training	The title of the form. The ACORD 91, Good Student / Driver Training, can be used for two purposes: to qualify for a credit/discount for achieving a good student status in school, or for completing driver training instruction. An operator can qualify for both credits. Please check with the company on whether one or both credits are available. This form is generally used for operators age 21 or younger.
IDENTIFICATION SECTION	Date	Enter date: The month/day/year on which the form is completed. (MM/DD/YYYY)
IDENTIFICATION SECTION	Agency	Enter text: The full name of the producer/agency.
IDENTIFICATION SECTION		Enter text: The mailing address line one of the producer/agency.
IDENTIFICATION SECTION		Enter text: The mailing address line two of the producer/agency.
IDENTIFICATION SECTION		Enter text: The mailing address city name of the producer/agency.
IDENTIFICATION SECTION		Enter code: The mailing address state or province code of the producer/agency.
IDENTIFICATION SECTION		Enter code: The mailing address postal code of the producer/agency.
IDENTIFICATION SECTION	Contact Name	Enter text: The name of the individual at the producer's establishment that is the primary contact.
IDENTIFICATION SECTION	Phone	Enter number: The producer's contact person's phone number. If applicable, include the area code and extension.
IDENTIFICATION SECTION	Fax	Enter number: The fax number of the producer/agency.
IDENTIFICATION SECTION	E-Mail	Enter text: The producer's contact person e-mail address.
IDENTIFICATION SECTION	Code	Enter code: The identification code assigned to the producer (e.g. agency or brokerage firm) by the insurer.
IDENTIFICATION SECTION	Subcode	Enter code: The identification code assigned by the insurer to the sub-producer (e.g. person) within a producer's office (e.g. agency or brokerage).
IDENTIFICATION SECTION	Agency Customer ID	Enter identifier: The customer's identification number assigned by the producer (e.g. agency or brokerage).
IDENTIFICATION SECTION	Carrier	Enter text: The insurer's full legal company name(s) as found in the file copy of the policy. Use the actual name of the company within the group to which the policy has been issued. This is not the insurer's group name or trade name.

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IDENTIFICATION SECTION	NAIC Code	Enter code: The identification code assigned to the insurer by the NAIC.
IDENTIFICATION SECTION	Insured's Name and Mailing Address (include zip code)	Enter text: The named insured(s) as it/they will appear on the policy declarations page.
IDENTIFICATION SECTION		Enter text: The named insured's mailing address line one.
IDENTIFICATION SECTION		Enter text: The named insured's mailing address line two.
IDENTIFICATION SECTION		Enter text: The named insured's mailing address city name.
IDENTIFICATION SECTION		Enter code: The named insured's mailing address state or province code.
IDENTIFICATION SECTION		Enter code: The named insured's mailing address postal code.
IDENTIFICATION SECTION	Policy Number	Enter identifier: The identifier assigned by the insurer to the policy, or submission, being referenced exactly as it appears on the policy, including prefix and suffix symbols. If required for self-insurance, the self-insured license or contract number.
IDENTIFICATION SECTION	Plan	Enter code: The product code of the insurer for the policy.
IDENTIFICATION SECTION	New	Check the box (if applicable): Indicates the response expected from the company is a new issued policy.
IDENTIFICATION SECTION	Renew	Check the box (if applicable): Indicates the response expected from the company is a renewed policy.
IDENTIFICATION SECTION	Effective Date	Enter date: The effective date of the policy. The date that the terms and conditions of the policy commence.
IDENTIFICATION SECTION	Expiration Date	Enter date: The date on which the terms and conditions of the policy will expire.
STUDENT INFORMATION	Name of Student	Enter text: The driver's full name.
STUDENT INFORMATION	Full Time Student	Check the box (if applicable): Indicates the student attends school full time.
STUDENT INFORMATION	Part Time Student	Check the box (if applicable): Indicates the student attends school part time.
STUDENT INFORMATION	Freshmen	Check the box (if applicable): Indicates the student is in their freshman year.
STUDENT INFORMATION	Sophomore	Check the box (if applicable): Indicates the student is in their sophomore year.
STUDENT INFORMATION	Junior	Check the box (if applicable): Indicates the student is in their junior year.
STUDENT INFORMATION	Senior	Check the box (if applicable): Indicates the student is in their senior year.
STUDENT INFORMATION	Name and Address of School	Enter text: The name of the school or educational institution.
STUDENT INFORMATION		Enter text: The first address line of the school or educational institution.

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STUDENT INFORMATION		Enter text: The second address line of the school or educational institution.
STUDENT INFORMATION		Enter text: The city of the school or educational institution.
STUDENT INFORMATION		Enter code: The state or province of the school or educational institution.
STUDENT INFORMATION		Enter code: The postal code of the school or educational institution.
GOOD STUDENT CERTIFICATE	Ranked Among the Upper 20% of their class scholastically	Check the box (if applicable): Indicates the student is ranked amount the upper 20% of their class scholastically.
GOOD STUDENT CERTIFICATE	In a school using letter grades, had a grade average of "B"	Check the box (if applicable): Indicates the student had a grade average of "B" in a school using letter grades. If the system of letter grading cannot be averaged, no grade shall be below "B".
GOOD STUDENT CERTIFICATE	Had a grade average of at least 3 points on a 4 point scale	Check the box (if applicable): Indicates the student had a grade average of 3 points on a 4 point scale (or its equivalent).
GOOD STUDENT CERTIFICATE	Was included in "Dean's List" or "Honor Roll"	Check the box (if applicable): Indicates the student was included in the "Dean's List" or "Honor Roll" (or other comparable list for scholastic achievement).
DRIVER TRAINING CERTIFICATE	Clock Hours of Classroom Instruction	Enter number: The number of clock hours of classroom instruction.
DRIVER TRAINING CERTIFICATE	Clock Hours on the average per driving student	Enter number: The number of clock hours on the average per student for actual driving experience in the practice driving phase (exclusive of observation time in the car).
DRIVER TRAINING CERTIFICATE	Clock Hours on the average per driving student in an approved device	Enter number: The number of clock hours on the average per student in an approved device which simulates practice driving.
SIGNATURE	Name of School Official / Representative	Enter text: The name of the school official.
SIGNATURE	Title	Enter text: The title of the school official.
SIGNATURE	Authorized Signature	Sign here: The signature of the school's authorized official.
SIGNATURE	Date	Enter date: The date of the signature.
Edition	Date	The edition identifier of the form including the form number and edition (the date is typically formatted YYYY/MM).